



State of Rhode Island and Providence Plantations  
Rhode Island Department of Children, Youth and Families and Rhode Island Department of Human Services

**Fingerprint Affidavit for Individuals Required to be  
Licensed by the Department of Children, Youth and Families and/or the Department of Human Services**

Individual obtaining fingerprints from a Law Enforcement Agency	
Foster Care or Adoption	<input type="checkbox"/> Foster parent, resource parent, preadoptive parent, kinship parent, adoptive parent, household member of any of the above
Congregate Care or Residential Facilities for Youth	<input type="checkbox"/> Owners, operators, administrator, house manager, clinician, staff, program coordinator, volunteers, members of the board, custodians, clerical, chef, maintenance crew, etc.
Child Placing Agency	<input type="checkbox"/> Owners, operators, directors, clinicians, case managers, child caring staff members (must have access to children without the supervision of others who have completed/cleared background checks.)
Child Care Centers	<input checked="" type="checkbox"/> Child Caring Employee, Owner, Operator, Administrator, Education Coordinator, Site Coordinator, Parent Coop Employee, Substitutes, etc. (must have access to children without the supervisor of others who have completed/cleared background checks)
Family Child Care Homes	<input type="checkbox"/> Provider, Emergency Assistant, Assistant, staff, adult household member
Applicant Information	
Name	
Date of Birth	
Street Address	
City/Town, State, Zip Code	
List all states the applicant has lived (besides Rhode Island) in the last 5 years	
Provider Type	Where Results Should be Sent
Family Child Care Homes	DHS.childcarelicensing@dhs.ri.gov
Foster Care or Adoption	DCYF.Licensing@dcyf.ri.gov
Please send results of comprehensive background checks for <b>Congregate Care or Residential Facilities for Youth, Child Placing Agencies, and Child Care Centers</b> to the Applicant's Organization below:	
Name/Facility/Agency/Organization	Paper Crown Preschool (Formerly Primrose Preschool)
Attention	Julia Smith
Street Address	105 Frenchtown Rd.
City/Town, State, Zip Code	East Greenwich, RI 02818

I hereby certify under the penalty of perjury that the above information is complete, true and correct:

Applicant Signature

Employer Signature

Date  
07/25/24

Date

Agency Completing Check:

- ☐ Attorney General's Office  
☐ Local Police Department (please specify):  
☐ State Police Department (please specify):

☒ DCYF